

Date: 13 March 2025  
Circular No: CLAP/2502/001

## CLA Fee Service Invoice Availability on CLA Portal

Dear CLA Subscribers (Consignee/Brokers/Freight Forwarders),

As part of our commitment to continuous productivity improvement through CLA Portal, we are delighted to inform that the Service Invoice for CLA Fee is now available and can be downloaded in CLA Portal.

With this new enhancement, we are requesting all users to input accurately the **Consignee Name, TIN** and **Address** in the CLA Release Request as these details will be used in Service Invoice.

The Service Invoice will be available in CLA Portal a day or two after the CLA Release is approved by the CLA Phils.

For further clarification or if you have any questions, please don't hesitate to contact our Support Team at [support@clap.ph](mailto:support@clap.ph), our team is ready to assist you with any inquiries or issues you may have. We look forward to helping you and ensuring you have the best experience with our services

Thank you for your kind attention and support.